

THE NEWARK PUBLIC LIBRARY
5 WASHINGTON STREET, NEWARK, NEW JERSEY 07102

PRESS RELEASE

October 1, 2013

For Immediate Release

Please Contact: Heidi Cramer (973) 733-7837

hcramer@npl.org

Van Buren Branch of the Newark Public Library Hosts Free Computer Classes

Starting this October, the Van Buren Branch of the Newark Public Library at 140 Van Buren Street will be offering free computer classes to the public in both English and Spanish. The Mouse class will introduce students to the proper way to hold the mouse, how to click on text, and how to use drop down menus and scroll bars. This class is essential for first-time computer users. The class will be given in Spanish (en Español) on Saturday, October 5 from 11:30 a.m. – 12:30 p.m. and in English on October 5, from 1-2 p.m.

In the Email 1 class, students will have the opportunity to set up an email account using Gmail, and to practice sending and replying to messages. The class will be taught in Spanish (en Español) on Wednesday, October 2, from 6-8 p.m. and in English on Saturday, October 19 from 11:30 a.m. to 1:30 p.m. Basic typing and mouse skills and some Internet experience are prerequisites for this class.

Word 1 will be taught in Spanish (en Español) Wednesday, October 16; from 6-8 p.m. Students in this class will learn the basics of word processing using Microsoft Word such as adjusting fonts and margins, and saving and printing documents. Basic typing and mouse skills are prerequisites for this class.

Attendance is on a first come, first served basis. Sign-up in the Computer Room at the Van Buren Branch begins thirty minutes before the stated class time.

The Van Buren Branch is open on Tuesday, Thursday, and Friday from 9:30 a.m. until 5:30 p.m., on Wednesday from 1:00 p.m. until 8:00 p.m. and on Saturday from 11:00 a.m. until 3:00 p.m. The branch is closed on Sunday and Monday. For more information about the classes, please call 973-733-7750.

Computer classes are funded, in part, by a generous grant from TD Charitable Foundation.